

Job Safety Analysis

Risk, Health and Safety



Contractor's Company Name	
Work Description	
Location of Worksite	

Note: When work involves work at height or roof access, hot work, entry into confined spaces, excavation or trenching, report to the Facilities Services office for a work permit prior to commencing work.

JOB STEPS List the steps required to perform the work in the sequence they are carried out	HAZARDS / RISKS Against each step, list the hazards that could cause injury when it is performed	RISK CONTROL MEASURES List the control measures required to eliminate/minimize the risk of injury arising from the hazard	WHO IS RESPONSIBLE? Write the name of the person (supervisor or above) responsible to implement the control measure identified

I undertake to complete the work in accordance with this Job Safety Analysis and all relevant legislation, industry codes and Australian Standards.

Name of Contractor's Supervisor		Signature		Date	/ /
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Warning – Uncontrolled when printed! The current version of this document is kept on the University website.