Please forward completed form to the Graduate Research School, [research.degrees@federation.edu.au](mailto:research.degrees@federation.edu.au)

**About this form: Release of Thesis / Exegesis**

This Release of Thesis form should be completed by the HDR candidate, in consultation with the supervisory team, and submitted before or at the same time as the thesis is submitted. This form addresses issues relating to copyright and intellectual property and provides the University with permission to send the thesis out for examination. It also allows the candidate to state whether or not they are willing to grant the University the right to share the thesis and its contents publicly.

The form also provides an opportunity for your Principal Supervisor and/or HDRC to comment on the thesis being ready for examination. The Dean Graduate Research will meet with the candidate on receipt of this form if the Principal Supervisor or HDRC have advised that the thesis/exegesis is not ready for examination.

Note that the thesis is not considered to have been submitted unless this Release of Thesis form and the [Recommendation of Examiners Form](https://federation.edu.au/research/graduate-research-school/current-students) have been received by the Graduate Research School.

|  |  |
| --- | --- |
| Candidate details | |
| Name |  |
| Student ID |  |
| Research Centre | Choose an item. |
| Degree | Choose an item. |
| Thesis Type | Choose an item. |
| Final Title of Thesis | |
|  | |

**Declaration by the candidate**

I, the above-named candidate, confirm the following:

|  |  |
| --- | --- |
| Statement of Authorship | |
| I have presented the thesis/exegesis in accord with [Section 8 of the HDR Candidate Procedure](https://policy.federation.edu.au/research/policy/ch3.pdf) and I have signed a statement of [authorship](https://policy.federation.edu.au/research/policy/ch3.pdf) within the thesis that acknowledges the conditions below: | Yes  No |
| Copyright | |
| I acknowledge my responsibilities under the [*Copyright Act 1968*](https://www.legislation.gov.au/Details/C2019C00042)  HDR candidates can seek assistance regarding Copyright matters via the website for [Copyright\_Research and Publishing](mailto:Copyright_Research%20and%20Publishing) or email: [copyright@federation.edu.au](mailto:copyright@federation.edu.au) | Yes  No |
| I have obtained, where necessary, permission from the copyright owners to use:   * any third-party copyright material reproduced in the thesis/exegesis (e.g. text, artistic works, music, sound recordings film), or * any of my own published work in which the copyright is held by another party (e.g. publisher, co-authors of journal articles). | Yes  No  Not applicable |

|  |  |
| --- | --- |
| Academic integrity | |
| The submitted thesis/exegesis does or does not contain material which has been accepted for an award of any other degree or diploma at any university. | Does  Does not |
| The thesis/exegesis *has or has not* identified work of others that has been relied upon by providing appropriate acknowledgment, citation, and reference in the text and in the bibliography. | Has  Has not |
| I have stated clearly and fully in the thesis/exegesis the extent of any collaboration with others. | Yes  No |
| To the best of my knowledge the thesis/exegesis *does or does not* contain material previously published by any other person (when answering this, exclude instances where due acknowledgment has been made; e.g. where references have been cited). | Does  Does not |
| Notification of approval from the [Human or Animal Research Ethics Committees](https://federation.edu.au/research/support-for-students-and-staff/ethics) and acknowledgment of the final report to the Ethics Committee is included in the thesis/exegesis. | Yes  No  Not applicable |

|  |  |
| --- | --- |
| Professional editing | |
| Where a professional proof-reader/editor was used in preparing the final thesis / exegesis, this was done in accordance with the [Guidelines for the editing of research theses by professional editors.](https://www.iped-editors.org/about-editing/editing-research-theses/) | Yes  No  Not applicable |

|  |  |
| --- | --- |
| Ownership of Intellectual Property | |
| I have read and understood Federation University’s [Procedure on Disclosing and Exploiting Intellectual Property](https://policy.federation.edu.au/research/procedures/research_ethics/ch8.pdf) | Yes  No |

|  |  |
| --- | --- |
| Release of Thesis / Exegesis | |
| As the copyright owner of the thesis/exegesis and following the award of the degree, I, the candidate: | |
|  | grant the University the right to display or copy any or all of the thesis/exegesis, in all forms of media, for use within the University, and to make available the thesis/exegesis to other persons or organisations being either educational or industrial, for reference purposes or for other legitimate educational purposes |
|  | OR |
|  | restrict access to the entire work for patent and/or proprietary reasons for up to two years (please attach reasons).  OR  Release the work partially for world-wide access ***with restrictions to certain chapters or sections/appendices***   * Please clearly indicate which chapters, sections, and appendices you wish to be restricted and why |

|  |  |
| --- | --- |
| Thesis/exegesis submission for examination | |
|  | I submit my thesis with the approval of my supervisor |
|  | I submit my thesis without my supervisor’s approval. |
|  | *Please attach a statement outlining and acknowledging:*   * *the reasons for the supervisor’s lack of endorsement of the thesis* * *the range of examination outcomes that are possible* * *your personal responsibility for the thesis result,* * *your responsibility for any tuition fees applicable during a period of thesis revisions.* |

X

Signature HDR candidate Date:

**Declaration by the Principal Supervisor**

|  |  |
| --- | --- |
| Supervisor details | |
| Principal Supervisor |  |
| Research Centre |  |
| Candidate name |  |

I confirm the following:

|  |  |
| --- | --- |
| Thesis/exegesis readiness for examination | |
| The thesis/exegesis has been presented in accordance with the [HDR Candidature Procedure](https://policy.federation.edu.au/research/policy/ch3.pdf) | Yes  No |
| The statement of authorship within the thesis has been signed and dated by the candidate | Yes  No |
| The thesis/exegesis has included a declaration that no other person's work has been relied upon or used without due acknowledgment in the main text and bibliography of the thesis/exegesis | Yes  No |
| Approval notification from the [Human or Animal Research Ethics Committees](https://federation.edu.au/research/internal/support-for-students-and-staff/ethics) is included in the thesis/exegesis | Yes  No  Not applicable |
| Final report, where available, for [Human or Animal Research Ethics Committee](https://federation.edu.au/research/internal/support-for-students-and-staff/ethics) has been submitted to the relevant Committee, or the due date for submission is noted in the thesis. | ☐ Yes ☐ No  Not applicable |
| The [Recommendation of Examiners form](https://federation.edu.au/research/graduate-research-school/current-students) has been supplied to the Graduate Research School | Yes  No |
| If this thesis has an embargo, please provide some detail:  Pending peer reviewed publication etc  ............................................................................................................................... | Yes  No |

|  |  |
| --- | --- |
| I have reviewed the final draft of the thesis/exegesis and have advised the candidate that: | |
|  | The thesis/exegesis is ready for examination |
|  | The thesis/exegesis is not ready for examination |
| **Comments on readiness for examination:**  . | |

X

Principal Supervisor Date:

**Declaration by Higher Degree by Research Coordinator**

**Name:**

|  |  |
| --- | --- |
| I have reviewed the information provided and consider that | |
|  | The thesis/exegesis is ready for examination |
|  | The thesis/exegesis is not ready for examination |

X

HDRC Date: