The completed and approved form with CV must be entered as a contingent worker by the Institute or Research Centre in Workday for a confirmation of appointment letter to be sent to the approved nominee. Contact Employee Services for support or refer to the relevant quick reference guide.

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| **Nominee information** | | | | | | |
| Title |  | First name |  | | Surname |  |
| Current position | |  | | | Date of birth | Click or tap to enter a date. |
| University/Institution | |  | | | | |
| Postal address | |  | | | | |
|  | | | | |
| Phone | |  | | Email |  | |
| Will the appointee be based at/work from a Federation University Australia campus? If yes, select the relevant campus | | | | |  | |

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| **Academic or research staff member proposing appointment** | | | |
| Name |  | Position title |  |
| Institute/Centre |  | | |
| Phone |  | Email |  |

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| **Category** | New appointment | Renewal of appointment |
| Type | **Honorary appointment**  [Honorary definitions](https://policy.federation.edu.au/people_and_culture/procedures/hav_appointments/ch01.php)  Emeritus Professor (Council Approved)  Professor  Senior Teaching Fellow  Senior Research Fellow  Teaching Fellow  Research Fellow | **Adjunct appointment**  [Adjunct definition](https://policy.federation.edu.au/people_and_culture/procedures/hav_appointments/ch01.php)s  Professor  Associate Professor  Senior Teaching Fellow  Senior Research Fellow  Teaching Fellow  Research Fellow  Senior Industry Research Specialist  Senior Industry Practitioner  Senior Research Specialist  Senior Practitioner |

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| Term | **Start date:** Click or tap to enter a date. | **End date:** Click or tap to enter a date. |
| Curriculum vitae | Current copy of the nominee’s curriculum vitae is attached. | |

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| **Reason for appointment or re-appointment** |
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| **Approval** | | | | | |
| Institute Executive Dean/Research Centre Directors | **I recommend**  the appointment of this nominee  **I do not recommend**  the appointment of this nominee | Signature |  | Date | Click or tap to enter a date. |
| Print name |  | | |
| **Approval for nominations from Research Centres only** | | | | | |
| Pro Vice-Chancellor, Research and Innovation | **I recommend**  the appointment of this nominee  **I do not recommend**  the appointment of this nominee | Signature |  | Date | Click or tap to enter a date. |
| Print name |  | | |

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| **Approval for all nominations** | | | | | |
| Vice-Chancellor | **I recommend**  the appointment of this nominee  **I do not recommend**  the appointment of this nominee | Signature |  | Date | Click or tap to enter a date. |
| Print name |  | | |

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| **Emeritus Professor appointments only** | | | | | |
| Council | **I recommend**  the appointment of this nominee  **I do not recommend**  the appointment of this nominee | Signature |  | Date | Click or tap to enter a date. |
| Print name |  | | |