

# Application to transfer Program Academic Plan (Strand / Major / Minor)

- This form is to be used if you wish to change your strand/major/minor.
- Use **BLOCK LETTERS** and tick  boxes.

## Form submission

Online: <https://fred.federation.edu.au/>  
In Person: Student HQ at your home campus.

**Partner students:**  
Lodge completed form at your Partner Administration Office.

## Personal details

FedUni Student ID Number:  Date of birth:   
Surname/Family name:  Given names:   
Are you an **international student** studying in Australia? Yes No

## Contact details

Mobile phone number:  Home phone number:   
Address   
 Suburb/Town/City   
State  Post Code  Country

## Current program / plan details

Program code:  Program name:   
Academic Plan code:  Strand/major/minor   
Location:  Effective from (Semester/Year):

## New academic plan details

Academic Plan code:  Strand/major/minor   
Effective from (Semester/Year):  /

Reason for transfer:

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## Census dates

**Semester Census Dates:** visit [www.federation.edu.au/important-dates](http://www.federation.edu.au/important-dates)

*Students enrolling through education provider other than Federation University Australia campuses **must** check with their education provider for relevant census (withdrawal) dates.*

## Student declaration

- I declare that I have read the instructions and that the information submitted on and with this form is complete and accurate in all respects. I acknowledge that the provision of incorrect information may result in the termination of my enrolment with Federation University Australia.
- I authorise Federation University Australia to change my current program academic plan, effective from the date indicated on this form. If my application is approved, I understand that if there are any course changes, I will need to amend my enrolment via my MySC account, or by lodging a signed Enrolment Amendment form.

**International students studying in Australia:** I understand that the University or my education provider may notify Immigration of my change of academic plan (strand/major/minor).

Student signature:	Date:
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## Office Use Only

### Partner Provider (if applicable)

Transfer approved CoE Updated (if applicable)	Transfer not approved	Reason transfer not approved:
Name:		
Signature:		Date:

### Centre for University Partnerships (CUP) / International Admissions (if applicable)

Transfer approved CoE Updated (if applicable)	Transfer not approved	Reason transfer not approved:
Name:		
Signature:		Date:

### Student HQ

Transfer approved CoE Updated (if applicable)	Transfer not approved	Reason transfer not approved:	
Name:			
Signature:		Date:	
Updated by:			
Processing (where applicable):	Campus Solutions	fdlGrades	Student Notified