

## Australian Apprentice RTO Notification of Declined Contract

**Purpose:**

The Program Area has made the decision to decline a request to train an Australian Apprentice.

Program Manager is to complete this form and submit to ATOM Support via [atom@federation.edu.au](mailto:atom@federation.edu.au)

ATOM Support will notify the relevant AASN and remove the record from ATOM.

**Apprentice / Trainee Details**

<b>Apprentice / Trainee Name</b>	
<b>EPSILON number</b>	
<b>Qualification</b>	

<b>Has the employer been notified of this decision?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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<b>Reason for declining contract:</b>	
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<b>Signature</b> Program Manager	
<b>Name – (please print)</b>	
<b>Telephone</b>	
<b>Date</b>	