

The VET Funding Contract (Dual Sector) requires that any individual assessing the Eligibility of an applicant must be an authorised delegate of the RTO.

An authorised delegate of the RTO (Registered Training Organisation) is defined as:

- a) An employee/s of the RTO who has been formally delegated to this function from the CEO or equivalent and recent evidence of such a delegation is available at audit, or
- b) A duly authorised agent of the RTO, and a legally binding agreement between the RTO and the agent is in place and available at audit

A Formally Delegated Officer on behalf of the CEO of the University is:

- The Director of Operations or;
- The General Manager TAFE

A Formally Delegated Officer grants approval for Authorised Delegates to act on their behalf to undertake eligibility assessment as per Funding Agreement requirements.

All Authorised Delegates must read and fully understand all requirements for determining an applicant's eligibility as outlined in the Funding Agreement and the Guidelines about Determining Student Eligibility and Supporting Evidence documentation.

Employee Authorised for Delegation Status:

Employee Name	Employee Position

Formally Delegated Officer Declaration:

I declare that the delegated employee has been issued the Guidelines about determining Student Eligibility and Supporting Evidence in relation to the Skills First eligibility.

Director of Operations (or)	
General Manager TAFE	
Signature:	
Date:	