Unit Outline (Higher Education)

Students must be provided with a unit description two weeks prior to the semester. The unit description will comply with this unit outline. Prior to completing this Unit Outline Form, please read the [Unit Outline Guidelines](https://policy.federation.edu.au/forms/ECM_180172_v20_Unit-Outline-Guidelines.docx) (doc.x 179 KB) and the [Supplementary Guidelines Learning Outcomes and Assessment](https://policy.federation.edu.au/forms/ECM_187308_v7_Supplementary_Guidelines_Learning_Outcomes_and_Ass.docx) (doc.x 485 KB)).

Institute/schoolClick or tap here to enter text.

Unit titleClick or tap here to enter text.

Unit ID Click or tap here to enter text.

Credit points Click or tap here to enter text.

Prerequisite(s)Click or tap here to enter text.

Co-requisite(s) Click or tap here to enter text.

Exclusion(s)Click or tap here to enter text.

ASCED Code Click or tap here to enter text.

Description of the unit:

The description placed here will be used for the handbook entry. Provide a 250 - 300 word summary of the unit.

Grade scheme Choose an item.

Work experience indicator

Choose from one of 3 options: Choose an item.

Placement component [ ]  Yes [ ]  No

Supplementary assessment available [ ]  Yes [ ]  No

Where supplementary assessment is available a student must have failed overall in the Unit but gained a final mark of 45% or above, have completed all major assessment tasks (including all sub-components where a task has multiple parts) as specified in the Unit Description, and is not eligible for any other form of supplementary assessment.

Course level

|  |  |
| --- | --- |
| **Level of unit in course** | **AQF level of course** |
|  | 5 | 6 | 7 | 8 | 9 | 10 |
| **Introductory** |  |  |  |  |  |  |
| **Intermediate** |  |  |  |  |  |  |
| **Advanced** |  |  |  |  |  |  |

Learning outcomes **(**On successful completion of the unit the students are expected to be able to):

**Knowledge** (List as K1, K2 etc.)

K1.

**Skills** (List as S1, S2 etc.)

S1.

**Application of knowledge and skills** (List as A1, A2 etc.)

A1.

**Unit content**

**FedTASKs**

Federation University recognises that students require key transferable employability skills to prepare them for their future workplace and society. FedTASKs (**T**ransferable **A**ttributes **Sk**ills and **K**nowledge) provide a targeted focus on five key, transferable Attributes, Skills, and Knowledge that are embedded within curriculum, developed gradually towards successful measures and interlinked with cross-discipline and co-operative learning opportunities. *One or more FedTASKs* *must be evident in the specified learning outcomes and assessment for each FedUni unit, and all must be directly assessed in each course.*

*Using the table relevant to the AQF level of this course below, map the FedTASKs against the learning outcomes and assessment tasks for the unit.* ***Please delete the other tables.***

|  |  |
| --- | --- |
| For courses at **AQF Level 7** and below**FedTASK attribute and descriptor** | Development and acquisition of FedTASKs in the unit |
|  | Learning outcomes(K, S, A) | Assessment Task (AT#) |
| FedTASK 1Interpersonal | Students will demonstrate the ability to effectively communicate, interact and work with others both individually and in groups. Students will be required to display skills in-person and/or online in: * Using effective verbal and non-verbal communication
* Listening for meaning and influencing via active listening
* Showing empathy for others
* Negotiating and demonstrating conflict resolution skills
* Working respectfully in cross-cultural and diverse teams.
 |  |  |
| FedTASK 2Leadership | Students will demonstrate the ability to apply professional skills and behaviours in leading others. Students will be required to display skills in: * Creating a collegial environment
* Showing self -awareness and the ability to self-reflect
* Inspiring and convincing others
* Making informed decisions
* Displaying initiative
 |  |  |
| FedTASK 3Critical Thinking and Creativity | Students will demonstrate an ability to work in complexity and ambiguity using the imagination to create new ideas. Students will be required to display skills in:* Reflecting critically
* Evaluating ideas, concepts and information
* Considering alternative perspectives to refine ideas
* Challenging conventional thinking to clarify concepts
* Forming creative solutions in problem solving.
 |  |  |
| FedTASK 4Digital Literacy | Students will demonstrate the ability to work fluently across a range of tools, platforms and applications to achieve a range of tasks. Students will be required to display skills in: * Finding, evaluating, managing, curating, organising and sharing digital information
* Collating, managing, accessing and using digital data securely
* Receiving and responding to messages in a range of digital media
* Contributing actively to digital teams and working groups
* Participating in and benefiting from digital learning opportunities.
 |  |  |
| FedTASK 5 Sustainable and Ethical Mindset | Students will demonstrate the ability to consider and assess the consequences and impact of ideas and actions in enacting ethical and sustainable decisions. Students will be required to display skills in:* Making informed judgments that consider the impact of devising solutions in global economic environmental and societal contexts
* Committing to social responsibility as a professional and a citizen
* Evaluating ethical, socially responsible and/or sustainable challenges and generating and articulating responses
* Embracing lifelong, life-wide and life-deep learning to be open to diverse others
* Implementing required actions to foster sustainability in their professional and personal life.
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| For courses at **AQF Level 8****FedTASK attribute and descriptor** | Development and acquisition of FedTASKs in the unit |
| Legend: K – Knowledge; S – Skills; A – Application | Learning outcomes(K,S,A)*E.g. K1, S2* | Assessment Task (AT#)*E.g. AT1* |
| FedTASK 1Interpersonal | Students will demonstrate high-level skills to effectively communicate, interact and work with others both individually and in groups. Students will be required to display skills in-person and/or online in: * Effective verbal and non-verbal communication via a range of synchronous and asynchronous methods
* Active listening for meaning and influencing
* High-level empathy for others
* Negotiating and demonstrating extended conflict resolution skills
* Working respectfully in cross-cultural and diverse teams.
 |  |  |
| FedTASK 2Leadership | Students will demonstrate the ability to apply leadership skills and behaviours. Students will be required to display skills in: * Creating, contributing to, and enabling collegial environments
* Showing self -awareness and the ability to self-reflect for personal growth
* Inspiring and enabling others
* Making informed and evidence-based decisions through consultation with others
* Displaying initiative and ability to solve problems
 |  |  |
| FedTASK 3Critical Thinking and Creativity | Students will demonstrate an ability to work in complex and ambiguous environments, using their imagination to create new ideas. Students will be required to display skills in:* Reflecting critically on complex problems
* Synthesising, evaluating ideas, concepts and information
* Proposing alternative perspectives to refine ideas
* Challenging conventional thinking to clarify concepts through deep inquiry
* Proposing creative solutions in problem solving.
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| FedTASK 4Digital Literacy | Students will demonstrate the ability to work proficiently across a range of tools, platforms and applications to achieve a range of tasks. Students will be required to display high-level skills in: * Finding, accessing, collating, evaluating, managing, curating, organising and securely sharing complex digital information at a high-level
* Receiving and responding to messages in a range of digital media
* Contributing proficiently to digital teams and working groups
* Participating in and utilising digital learning opportunities.
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| FedTASK 5 Sustainable and Ethical Mindset | Students will demonstrate the ability to think ethically and sustainably. Students will be required to display skills in:* The responsible conduct of research
* Making informed judgments that consider the impact of devising solutions in multiple global economic environmental and societal contexts
* Demonstrating commitment to social responsibility as a professional and a citizen
* Generating research solutions which are sustainable, ethical and/or socially responsible
* Extending lifelong, life-wide and life-deep learning to be open to diverse others
* Demonstrate extended actions to foster sustainability in their professional and personal life.
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| For courses at **AQF Level 9** and above**FedTASK attribute and descriptor** | Development and acquisition of FedTASKs in the unit |
|  | Learning outcomes(K, S, A) | Assessment Task (AT#) |
| FedTASK 1Interpersonal | Students at this level will demonstrate an advanced ability in a range of contexts to effectively communicate, interact and work with others both individually and in groups. Students will be required to display high level skills in-person and/or online in: * Using and demonstrating a high level of verbal and non-verbal communication
* Demonstrating a mastery of listening for meaning and influencing via active listening
* Demonstrating and showing empathy for others
* High order skills in negotiating and conflict resolution skills
* Demonstrating mastery of working respectfully in cross-cultural and diverse teams.
 |  |  |
| FedTASK 2Leadership | Students at this level will demonstrate a mastery in professional skills and behaviours in leading others. * Creating and sustaining a collegial environment
* Demonstrating a high level of self -awareness and the ability to self-reflect and justify decisions
* Inspiring and initiating opportunities to lead others
* Making informed professional decisions
* Demonstrating initiative in new professional situations.
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| FedTASK 3Critical Thinking and Creativity | Students at this level will demonstrate high level skills in working in complexity and ambiguity using the imagination to create new ideas. Students will be required to display skills in:* Reflecting critically to generate and consider complex ideas and concepts at an abstract level
* Analysing complex and abstract ideas, concepts and information
* Communicate alternative perspectives to justify complex ideas
* Demonstrate a mastery of challenging conventional thinking to clarify complex concepts
* Forming creative solutions in problem solving to new situations for further learning.
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| FedTASK 4Digital Literacy | Students at this level will demonstrate the ability to work competently across a wide range of tools, platforms and applications to achieve a range of tasks. Students will be required to display skills in:* Mastering, exploring, evaluating, managing, curating, organising and sharing digital information professionally
* Collating, managing complex data, accessing and using digital data securely
* Receiving and responding professionally to messages in a range of professional digital media
* Contributing competently and professionally to digital teams and working groups
* Participating at a high level in digital learning opportunities.
 |  |  |
| FedTASK 5 Sustainable and Ethical Mindset | Students at this level will demonstrate a mastery of considering and assessing the consequences and impact of ideas and actions in enacting professional ethical and sustainable decisions. Students will be required to display skills in:* Demonstrate informed judgment making that considers the impact of devising complex solutions in ambiguous global economic environmental and societal contexts
* Professionally committing to the promulgation of social responsibility
* Demonstrate the ability to evaluate ethical, socially responsible and/or sustainable challenges and generating and articulating responses
* Communicating lifelong, life-wide and life-deep learning to be open to the diverse professional others
* Generating, leading and implementing required actions to foster sustainability in their professional and personal life
 |  |  |

Learning tasks and assessment:

Students cannot submit for assessment content generated by AI except when expressly permitted by Unit Coordinators, communicated through the unit description. Use of AI in assessment tasks without express permission is considered Academic Misconduct and may result in a student failing the unit.

|  |  |  |  |
| --- | --- | --- | --- |
| **Learning outcomes assessed** | **Assessment task** | **Assessment type** | **Weighting****(range)** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |

[add or remove lines from the table as required]

**Adopted reference style:**

[ ]  APA  [ ]  Harvard [ ]  MLA [ ]  Chicago [ ]  IEEE[ ]  Other (please specify)

Refer to the [library website](https://federation.edu.au/library) for more information

[FedCite – referencing tool](https://federation.edu.au/library/student-resources/fedcite)