

This form is applicable to Higher Education and VET students applying for an extension (maximum of five university working days past submission date) for one assessment task. If you require extensions for more than one assessment task, or for longer than 5 university working days, or are applying within two (2) University working days of the submission due date, please submit the VET or HE *Special Consideration – General application form* and supporting documentation.

Personal Details		Study Details	
Fed Student ID No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Title	<input type="text"/>
Given name/s	<input type="text"/>		
Family name	<input type="text"/>		
Telephone	<input type="text"/>		
<b>NOTE:</b> Outcomes will be emailed to your Federation University Australia student email and a hard-copy sent to your postal address.		Program Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
		Program Name	<input type="text"/>
		Semester	<input type="text"/>
		Campus	<input type="text"/>

### Complete for the piece of assessment for which you are seeking a discretionary assessment:

Course Code	Course Title	Lecturer/Teacher/Trainer	Assessment Due Date
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Assessment Task: <input type="text"/>	<input type="text"/>	<input type="text"/>

### Reason for your application: Please outline the reasons for applying for a discretionary assessment:

<input type="text"/>	Note: If applicable, also attach any documentation that may support your application including, but not limited to: medical certificate, assessment drafts or evidence of progress, evidence of group-work difficulties.
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### Student's own strategies: Please outline your plan to ensure you submit the assessment task in line with the revised submission date.

<input type="text"/>
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### Student Declaration

I acknowledge that disciplinary action may be taken if I knowingly supply false or misleading information. I certify that to my knowledge, the information supplied on this form is true and correct. I am lodging this form **no later than two (2) university working days** prior to the due date of the assessment task.

Name	<input type="text"/>		
Signature	Date	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

### Office Use Only

Approved?	<input type="radio"/> Yes	If yes, new submission date:	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Approved by	<input type="text"/>
	<input type="radio"/> No	If no, reasons for not approving:	<input type="text"/>		

### Teacher / Lecturer / Trainer / Assessor

Name	Date	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Signature	Date student notified	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>