CRICOS 00103D

# Foreign Arrangements Scheme (Department of Foreign Affairs and Trade) Portal Submission Form

This form can only be processed by the Legal Department for upload into Department of Foreign Affairs and Trade, Foreign Arrangements Scheme Online Portal when

1. all questions have been completed,
2. the form has been signed by the approved authority
3. and relevant agreements for submission have been attached.

Please ensure that all the information is accurate prior to submission. Data is being entered to the Foreign Arrangements Scheme Online Portal on behalf of the signatory.

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| **Contract Details** | |
| **University Contract Number** |  |
| **Name of Agreement Partner/s** |  |
| **Name of University Signatory** |  |
| **Position of University Signatory** |  |
| **Date Contract signed** |  |

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| **Proposed Agreement Approved for Submission:** | |
| **Delegated Authority Name:** |  |
| **Title:** |  |
| **Signature:** |  |
| **Date:** |  |
| ***Legal Office Use Only*** | |
| Date form received: |  |
| Date data entered: |  |
| Data entered by: |  |

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| **Executed Agreement Approved for Submission:** | |
| **Delegated Authority Name:** |  |
| **Title:** |  |
| **Signature:** |  |
| **Date:** |  |
| ***Legal Office Use Only*** | |
| **Date form received:** |  |
| **Date data entered:** |  |
| **Data entered by:** |  |

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| **Section 1 – General Information** | | | |
| **Organisation Name** |  | | |
| **ABN (if applicable)** |  | | |
| **Postal - Street Address** |  | | |
| **Postal City** |  | | |
| **Postal State / Province** |  | **Post Code** |  |
| **Country** |  | | |
| **Phone** |  | | |
| **Australian or Foreign Entity** | Australian  Foreign | | |
| **Type of Entity** | A foreign country  National government of a foreign country  Department or agency of a foreign country or the national government of a country  Entity that is an authority of the country, national government or sub national level government established for a public purpose  A province, state, self-governing territory, region, local council, municipality or other political subdivision (by whatever name known of a foreign country  Department or agency of a sub national level government  A university that does not have institutional autonomy  Another entity prescribed by the rules  Other | | |

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| **Section 2 – Purpose of Foreign Arrangement** | |
| **Title of Foreign Arrangement** |  |
| **Purpose of Foreign Arrangement** | To provide |
| **Is this a subsidiary arrangement?** | Yes  No (If No skip questions highlighted below) |
| **If Yes, provide head arrangement number.** |  |
| **Are you party to this arrangement?** | Yes  No |
| **Did you see the subsidiary arrangement?** | Yes  No |
| **If Yes, provide the following details:**  *(Please add a new row for each subsidiary arrangement and brief summary)* | Title:  Parties  Date: |
| **Brief summary of Proposed Subsidiary Agreement** |  |
| **Are subsidiary arrangements in effect?** | Yes  No |
| **How many subsidiaries are in effect?** |  |
| **Has your entity submitted this agreement before?** | Yes  No |
| **If yes, provide previous arrangement number** |  |
| **Has another entity submitted this agreement before?** | Yes  No |
| **If yes, other entities arrangement number(s)** |  |

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| **Section 3 – Arrangement Details** | |
| **Is this a prospective or pre-existing arrangement?** | Pre-existing  Prospective |
| **Arrangement dates** | Date signed:  Commencement Date:  End Date: |
| **Are there particular matters which should be taken into account by the Minister:**  **S51(2) Matters that the Minister must take into account – Australia’s Foreign affairs Relations (State and Territory Arrangements) Bill 2020**  **Please refer to Attachment 1 for S51(2) and S51(3)** | |
| **a)** importance of the arrangement in assisting or enhancing the functioning of the State  or Territory | |
| **b)** the extent of the performance of the arrangement | |
| **c)** whether the declaration would impair the continued existence of the State or Territory  as an independent entity | |
| **d)** whether the declaration would significantly curtail or interfere with the capacity of the  State or Territory to function as a government | |
| **e)** whether the declaration would have significant financial consequences for the State or  Territory | |
| **f)** whether the declaration would impede the acquisition of goods or services by the  State or Territory, including, for example, for the purposes of infrastructure | |
| **g)** whether the declaration would have an effect on the capacity of the State or Territory  to complete an existing project that is to be delivered under the arrangement (either  at all, or within the intended timeframe) | |
| **h)** any other matter that the Minister considers is relevant to the extent that information  concerning those matters has been given to the Minister by the State or Territory in  accordance with subsection (3). | |

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| **Section 4 – Public Register** | |
| **Should any information be excluded on the public register?** | Yes  No |
| **If Yes, please select legislative basis for exclusion** | Choose an item. |
| * **Information to be Excluded from Public Register** | **Rationale for exclusion of Information** |
| **Title of Foreign Arrangement** |  |
| **Parties to Foreign arrangements** |  |
| **Date foreign arrangements should be excluded** |  |
| **Any information prescribed by the rules** |  |

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| **Section 5 – Notification** | |
| **Is this a prospective or pre-existing notification?** | Prospective  Pre-existing |
| **If prospective, select one option from the adjacent list** | Notifying of a non-core foreign arrangement to be entered into  Notifying of compliance with a Ministerial declaration |
| **If pre-existing, select one option from the adjacent list** | Notifying of non-core foreign arrangement  Notifying of compliance with a Ministerial declaration |

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| **Section 6 – Documents for submission in portal** |
| ***Please list all required documents to be submitted with this Foreign Affairs Arrangement Information*** |
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**Attachment 1**

**Australia’s Foreign Affairs Relations (State and Territory Arrangements) Bill 2020**

**Matters that the Minister must take into account when making declarations under this Act**

**S51 Matters that the Minister must take into account**

  S51 (2)  When making the decision, the Minister must take into account the following matters in relation to the State or Territory to which the arrangement relates:

                     (a)  the importance of the arrangement in assisting or enhancing the functioning of the State or Territory;

                     (b)  the extent of the performance of the arrangement;

                     (c)  whether the declaration would impair the continued existence of the State or Territory as an independent entity;

                     (d)  whether the declaration would significantly curtail or interfere with the capacity of the State or Territory to function as a government;

                     (e)  whether the declaration would have significant financial consequences for the State or Territory;

                      (f)  whether the declaration would impede the acquisition of goods or services by the State or Territory, including, for example, for the purposes of infrastructure;

                     (g)  whether the declaration would have an effect on the capacity of the State or Territory to complete an existing project that is to be delivered under the arrangement (either at all, or within the intended timeframe);

                     (h)  any other matter that the Minister considers is relevant;

to the extent that information concerning those matters has been given to the Minister by the State or Territory in accordance with subsection (3).

             (3)  A State or Territory may give the Minister information concerning the matters referred to in subsection (2) in relation to an arrangement. However, the information may only be given:

                     (a)  in writing; and

                     (b)  in the approved form (if any); and

                     (c)  in the approved way (if any).