

Institute Unit Action Summary

Purpose of the Institute Unit Action Summary

- A summary of the actions contained in the Unit Survey Action Plan (USAP), must also be captured in the Institute Unit Action Summary (IUAS) (current document).
- The purpose of the Institute Unit Action Summary is to ensure closure of the internal quality assurance process for all higher education units offered by Federation University.
- The Director, Learning and Teaching will compile the details from the Unit Survey Action Plan, into the Institute Unit Action Summary
- Once the Institute Unit Action Summary is completed, it must be forwarded to Academic Secretariat for discussion and endorsement at the Federation University Learning and Teaching Quality Committee.

Date Completed		
Institute		
Semester		
Year	2022	
Term Code (see link)		
Date submitted to Federation University Learning & Teaching Quality Committee No.		

Unit Code	Unit Name	% Overall Unit Sat Rating (Q9)	Summary of Actions 1. Provide an explanation for the low scores for student overall satisfaction and student comments 2. Describe and explain any actions taken in response	Date of Institute Board Endorsement	Date of Learning & Teaching Quality Committee

End of document