|  |  |  |
| --- | --- | --- |
| Candidate details | | |
| Name |  | |
| Student ID |  | |
| Preferred email address |  | |
| Program | Choose an item. | |
| Project title |  | |
| Principal Supervisor |  | |
| Associate Supervisors |  | |
| Research Centre / Institute |  | |
| Proposed CoC date | Date | Time |

|  |  |
| --- | --- |
| Skills Development Program (SDP) sessions undertaken during probationary term | Completed? |
| SDP C01 Graduate Research School Orientation |  |
| SDP C08 Research Integrity |  |
| Other: Please list |  |
|  | |

*PhD candidates are expected to complete minimum of C01 Orientation, C08 Research Integrity plus 1 other core and 2 optional sessions prior to confirmation.*

*Masters by Research candidates are expected to complete a minimum of C01 Orientation and C08 Research Integrity prior to confirmation.*

**Candidate statement**

I have completed sufficient Skill Development Program sessions to meet the requirements of eligibility to undertake the Confirmation of Candidature milestone (SDP A05) and have attached evidence to this form.

I give permission to have my name and CoC seminar details listed publicly on the CoC website.

X

HDR Candidate

Date

**Principal Supervisor to complete**

|  |  |
| --- | --- |
| Project details | |
| Field of Research codes: | |
| Is [Ethics approval required for this project](https://federation.edu.au/research/support-for-students-and-staff/ethics)? | Yes  No |
| Can the candidate demonstrate understanding of the [Australian Code for the Responsible Conduct of Research](https://federation.edu.au/research/support-for-students-and-staff/ethics/research-integrity/research-data-management) and their responsibilities with respect to research data management? | Yes  No |
| Does the candidate’s research project require additional supervisory support?  *If yes, please complete a* [*Change of Supervisor*](http://policy.federation.edu.au/forms/Change-of-Supervisor-Form.docx) *form.* | Yes  No |
| Has the candidate’s project report been prepared with reference to the [Confirmation of Candidature Guidelines](https://federation.edu.au/research/support-for-students-and-staff/hdr-candidates/guidelines-for-phd-candidature)? | Yes  No |

|  |  |
| --- | --- |
| Nominated panel members | |
| Principal Supervisor: | |
| Recommendation for Chair (if required): | |
| Federation University academic with relevant disciplinary knowledge: | |
| (External) academic with relevant disciplinary experience/knowledge: | |
| Email address: | |
| Industry partner (where appropriate): | |
| Email address: | |
| Indigenous community member (where appropriate): | |
| Email address: | |
| Are the nominated panel members able to give an independent opinion on the Confirmation of Candidature milestone? (See conflict of interest note below) | Yes  No |

**Conflict of Interest**

Conflict of interest in the Confirmation of Candidature process may arise from any working, legal, business, or professional relationship within the last five years, or personal or social relationships between candidate, supervisor, and panel members. Conflicts of interest should be assessed by the Supervisor and HDRC against the Australian Council of Graduate Research (ACGR) Good Practice Guidelines for managing interests in graduate research.

**Statement by Principal Supervisor**

The candidate is eligible to undertake the Confirmation of Candidature Milestone.

X

Principal Supervisor

Date

**HDR Coordinator to complete**

|  |  |
| --- | --- |
| Panel membership | |
| Is the HDRC available to chair panel? | Yes  No |
| If not, HDRC’s nominee for Chair: | |
| Nominated Panel Members approved? | Yes  No |
| *If not all approved, please refer panel membership back to Principal Supervisor* | |

|  |
| --- |
| Final panel members (if required) |
| Federation University academic with relevant disciplinary knowledge: |
| (External) academic with relevant disciplinary experience/knowledge: |
| Email address: |
| Industry partner (where appropriate): |
| Email address: |
| Indigenous community member (where appropriate): |
| Email address: |

X

HDR Coordinator

Date