**REGISTRATION FORM: Locally Endorsed Skill Set**

VET Curriculum & Quality Committee

**This form must be completed electronically.**

This registration form should be completed after reading the *VET Program Approval and Maintenance Procedure*.

SKILL SET DETAILS

|  |  |
| --- | --- |
| PROGRAM DETAILS | |
| **Skill Set Registration No.** |  |
| **Course code** |  |
| **Duration (hours)** |  |
| **A skill set will only be approved for a maximum of 2 years, after this time it must be reviewed and resubmitted for approval –** | |
| **End date for this skill set:** |  |

1. **Provide evidence of demand for this skill set e.g. Location, industry client, target group, expected student numbers, growth potential.**

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1. **What is the skill set title?**

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| --- | --- | --- | --- |
| **Code:** |  | **Title:** |  |

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| --- | --- | --- | --- |
| 1. **What are the units in the skill set?** | | | |
| |  |  |  |  | | --- | --- | --- | --- | | **Code:** |  | **Title:** |  | |  |  |  |  | |  |  |  |  |  1. **What is the Statement of Attainment wording?**  |  | | --- | |  |   APPROVAL AND REGISTRATION DETAILS | | | |
| **Department:** |  | |
| **Program Manager Signature:** |  | **Date:** |
| **Director Operations Signature:** |  | **Date:** |
| **Date added to Skill Set Register:** |  | |