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| Candidate details | | |
| Name |  | |
| Student ID |  | |
| Program |  | |
| Commencement date |  | |
| Consumed load |  | |
| Balance of Load (3yrs) |  | |
| Study mode | Choose an item. | |
| Original title of project |  | |
| Revised title if applicable |  | |
| Word count – CoC Report |  | |
| Word count - Reference List |  | |
| Supervisory team |  | |
| Any additional relevant information |  | |
| Candidate has provided evidence of completion of the required Skills Development Program sessions for eligibility to confirm within the ‘Intention to Confirm’ document. | | Yes |

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| --- | --- |
| Seminar date and time | |
| Date |  |
| Time |  |
| TEAMS ID |  |

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| --- | --- |
| Panel members | |
| Chair: |  |
| Principal Supervisor: |  |
| Federation University academic  with relevant disciplinary knowledge: |  |
| (External) academic with relevant disciplinary experience/knowledge: |  |
| Industry partner (where appropriate): | |

**Panel assessment**

The panel will assess the candidate’s written report, oral presentation and their responses to questions following the oral presentation, to determine whether the candidate has developed a viable research program, made satisfactory progress during their probationary period and exhibits capacity to complete the degree requirements within the candidature period.

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| Items to note: | |
| Is Ethics approval required for the research project? | Yes  No |
| Are any permits required for the research project? e.g. [Cultural Heritage Permit](https://www.firstpeoplesrelations.vic.gov.au/cultural-heritage-permit), [Parks Victoria Research Permit](https://www.parks.vic.gov.au/get-into-nature/conservation-and-science/science-and-research/research-permits) | Yes  No |
| Has the candidate demonstrated understanding of the [Australian Code for the Responsible Conduct of Research](https://federation.edu.au/research/support-for-students-and-staff/ethics/research-integrity/research-data-management) and their responsibilities with respect to research data management? | Yes  No |

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| Assessment of candidature |
| 1. The candidate is working with a significant/important research issue. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree  Comments: |
|  |
| 1. The candidate has developed a clear and focused research question/sub-questions. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |
| 1. The candidate has displayed a critical and detailed knowledge and understanding of the relevant literature, and theoretical constructs where appropriate. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |
| 1. The candidate has demonstrated that the research will make a substantial contribution to knowledge. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |

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| 1. The candidate has chosen a suitable research approach and methods and justified the choice convincingly. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |
| 1. The candidate has shown awareness of ethical issues and addressed them appropriately. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |
| 1. The candidate has provided a clear and realistic timeline for the project. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |
| 1. The standard of the oral presentation is appropriate for the degree. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |
| 1. The standard of the written proposal is appropriate for the degree including appropriate use of referencing systems as applicable to the discipline. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |
| 1. **Optional:** Where applicable, the candidate has demonstrated the systematic line of enquiry being developed with practical work(s) and has indicated how the works will link to the exegesis. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |
| 1. The panel is confident that the candidate has the capacity to complete by the due submission date. |
| Strongly agree  Agree  Unsure  Disagree  Strongly disagree |
| Comments: |

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| Supervision arrangements: |

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| --- | --- |
| Does the candidate’s research project require additional supervision support?  If yes, please request Principal Supervisor to complete a [Change of Supervisor Form](http://policy.federation.edu.au/forms/Change-of-Supervisor-Form.docx). | Yes  No |
| Additional comments: | |
| Any other comments: | |

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| Panel Recommendation | |
|  | **Candidature to be confirmed** |
|  | **Candidature to be confirmed subject to minor conditions**  *The candidate must meet the conditions set by the panel with 8 weeks (FTE) from the date of delivery of the panel’s report.*  *The Chair of the panel will be responsible by approving successful completion of submitted improvements.*  *The Chair has the authority to consult with the Dean, Graduate Studies on any unresolved issues brought up during the course of a confirmation of candidature.*  **Date for re-submission of additional information:** Click or tap here to enter text. |
|  | **Confirmation deferred**  *The candidate is required to re-attempt confirmation to the whole panel within 12 weeks from the date of delivery of the panel’s report, taking account of recommendations from the Chair of the panel.*  *The candidate must meet the conditions set by the panel within this timeframe to progress their probationary status.*  *The Chair has the authority to consult with the Dean, Graduate Studies on any unresolved issues brought up during the course of a confirmation of candidature.*  **Date for second Confirmation of Candidature seminar:** Click or tap here to enter text. |
|  | **Candidature not confirmed**  *The panel recommends that the student be invited to ‘Show Cause’ on why candidature should not be terminated*.  Contact the Graduate Research School, [research.degrees@federation.edu.au](mailto:research.degrees@federation.edu.au) for further information. |

X X

Panel Chair Principal Supervisor

Date: Date:

Please return completed report to the Graduate Research School, [research.degrees@federation.edu.au](mailto:research.degrees@federation.edu.au), within 4 business days of the presentation. The Graduate Research School will formally advise the candidate within one week (5 business days) of the outcome of the Confirmation of Candidature process