|  |
| --- |
| Candidate details |
| Name |  |
| Student ID |  |
| Program |  |
| Commencement date |  |
| Consumed load |  |
| Balance of Load (3yrs) |  |
| Study mode  | Choose an item. |
| Original title of project |  |
| Revised title if applicable |  |
| Word count – CoC Report |  |
| Word count - Reference List |  |
| Supervisory team |  |
| Any additional relevant information |  |
| Candidate has provided evidence of completion of the required Skills Development Program sessions for eligibility to confirm within the ‘Intention to Confirm’ document.  |  Yes  |

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| Seminar date and time |
| Date  |  |
| Time |  |
| TEAMS ID |  |

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| Panel members |
| Chair:  |  |
| Principal Supervisor:  |  |
| Federation University academic with relevant disciplinary knowledge: |  |
| (External) academic with relevant disciplinary experience/knowledge:  |  |
| Industry partner (where appropriate):  |

**Panel assessment**

The panel will assess the candidate’s written report, oral presentation and their responses to questions following the oral presentation, to determine whether the candidate has developed a viable research program, made satisfactory progress during their probationary period and exhibits capacity to complete the degree requirements within the candidature period.

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| Items to note: |
| Is Ethics approval required for the research project? | [ ]  Yes [ ]  No |
| Are any permits required for the research project?e.g. [Cultural Heritage Permit](https://www.firstpeoplesrelations.vic.gov.au/cultural-heritage-permit), [Parks Victoria Research Permit](https://www.parks.vic.gov.au/get-into-nature/conservation-and-science/science-and-research/research-permits) | [ ]  Yes [ ]  No |
| Has the candidate demonstrated understanding of the [Australian Code for the Responsible Conduct of Research](https://federation.edu.au/research/support-for-students-and-staff/ethics/research-integrity/research-data-management) and their responsibilities with respect to research data management? | [ ]  Yes [ ]  No |

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| Assessment of candidature |
| 1. The candidate is working with a significant/important research issue.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagreeComments: |
|  |
| 1. The candidate has developed a clear and focused research question/sub-questions.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |
| 1. The candidate has displayed a critical and detailed knowledge and understanding of the relevant literature, and theoretical constructs where appropriate.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |
| 1. The candidate has demonstrated that the research will make a substantial contribution to knowledge.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |

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| --- |
| 1. The candidate has chosen a suitable research approach and methods and justified the choice convincingly.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |
| 1. The candidate has shown awareness of ethical issues and addressed them appropriately.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |
| 1. The candidate has provided a clear and realistic timeline for the project.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |
| 1. The standard of the oral presentation is appropriate for the degree.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |
| 1. The standard of the written proposal is appropriate for the degree including appropriate use of referencing systems as applicable to the discipline.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |
| 1. **Optional:** Where applicable, the candidate has demonstrated the systematic line of enquiry being developed with practical work(s) and has indicated how the works will link to the exegesis.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |
| 1. The panel is confident that the candidate has the capacity to complete by the due submission date.
 |
|  [ ]  Strongly agree [ ]  Agree [ ]  Unsure [ ]  Disagree [ ]  Strongly disagree |
| Comments: |

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| Supervision arrangements: |

|  |  |
| --- | --- |
| Does the candidate’s research project require additional supervision support? If yes, please request Principal Supervisor to complete a [Change of Supervisor Form](http://policy.federation.edu.au/forms/Change-of-Supervisor-Form.docx). | [ ]  Yes [ ]  No |
| Additional comments: |
| Any other comments: |

|  |
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| Panel Recommendation  |
|[ ]  **Candidature to be confirmed** |
|[ ]  **Candidature to be confirmed subject to minor conditions***The candidate must meet the conditions set by the panel with 8 weeks (FTE) from the date of delivery of the panel’s report.**The Chair of the panel will be responsible by approving successful completion of submitted improvements.**The Chair has the authority to consult with the Dean, Graduate Studies on any unresolved issues brought up during the course of a confirmation of candidature.***Date for re-submission of additional information:** Click or tap here to enter text. |
|[ ]  **Confirmation deferred***The candidate is required to re-attempt confirmation to the whole panel within 12 weeks from the date of delivery of the panel’s report, taking account of recommendations from the Chair of the panel.**The candidate must meet the conditions set by the panel within this timeframe to progress their probationary status.**The Chair has the authority to consult with the Dean, Graduate Studies on any unresolved issues brought up during the course of a confirmation of candidature.***Date for second Confirmation of Candidature seminar:** Click or tap here to enter text. |
|[ ]  **Candidature not confirmed***The panel recommends that the student be invited to ‘Show Cause’ on why candidature should not be terminated*.Contact the Graduate Research School, research.degrees@federation.edu.au for further information. |

X X

Panel Chair Principal Supervisor

Date: Date:

Please return completed report to the Graduate Research School, research.degrees@federation.edu.au, within 4 business days of the presentation. The Graduate Research School will formally advise the candidate within one week (5 business days) of the outcome of the Confirmation of Candidature process