# **Frequently Asked Questions (FAQs)**

# ***What are the benefits of RPL?***

# The benefits of RPL include:

# - Less time undertaking formal studies;

# - Not having to study what is already known;

# - Identification of skills and knowledge to improve access to:

# - A career path

# - Further training

# - Improved employment prospects1

## ***Am I eligible to apply for RPL?***

## Consider the following questions and if you answer ‘yes’ to them, you give yourself the best chance of gaining recognition:

## - Have I done this in the past?

## - Do I still remember it thoroughly?

## - Have I practised it enough to be confident?

## - Do I have evidence to back up my claims?

## - Could I demonstrate this to someone else?

## Your knowledge and skills may be assessed by a variety of methods. These include portfolio, demonstration, interview or a combination of these.

## **Campuses**

- **SMB Campus**

PO Box 668, Lydiard Street South Ballarat, Victoria 3353

- **Mt Helen Campus**

PO Box 663, Ballarat VIC 3353 University Drive, Mt Helen VIC 3350

- **Horsham Campus**

PO Box 300, Baillie Street

Horsham, Victoria 3402

- **Camp Street Campus**

PO Box 745, Camp Street

Ballarat, Victoria 3353

**1800 333 864**

**www.federation.edu.au**



Please note: This training is delivered with Victorian and Commonwealth Government funding to eligible individuals.

CRICOS Provider No.00103D

National RTO Code: 4909

## Recognition of Prior Learning (RPL)

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### Information Brochure 2021

**Vocational Education and Training (VET)**

**1800 333 864**

**www.federation.edu.au**

CRICOS Provider No.00103D

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**What is Recognition of Prior Learning?**

RPL is recognising and gaining credit towards a qualification by having a student’s skills and experi-ences assessed to see if they meet current industry standards. If you have extensive work or life experience in a particular industry or field and you are enrolled or are planning to enrol in a program, then RPL could be an option for you.

***RPL formally recognises current skills and knowledge gained through previous ‘informal’ learning such as:***

* ***Work Experience***
* ***Life Experience***
* ***Education***

**What are the benefits of RPL?**

RPL can provide you with an opportunity to gain a full or partial qualification without having to study units you already have skills and knowledge in. This means you can save time by completing a qualification in a shorter period of time.



**What is the RPL Process?**

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| **Stage One:**  **Contact & Initial Discussion**  • Applicant enquires about RPL to the School/Department  • Assessor discusses RPL process with Applicant  • Applicant completes a Self-assessment form and discusses with the Assessor | Applicant    Assessor |

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| --- | --- |
| **Stage Two:**  **Enrolment**  • Applicant enrols in units/qualification – as advised by the Assessor  • Student receives RPL Tool Kit from Assessor, which includes information on evidence requirements. This would include:  o Portfolio of Evidence  o Demonstration of workplace tasks  o Third party reports | Applicant (Student) & Assessor |

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| --- | --- |
| **Stage Three:**  **Plan and Gather Evidence**   * Student collates Portfolio of Evidence and demonstrates workplace tasks (if required by assessor) * Assessor reviews student evidence, then conducts an interview to clarify and/or confirm competency | Applicant (Student) & Assessor |

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| --- | --- |
| **Stage Four:**  **Review & Determine Competency**  Assessor reviews all evidence and determines whether competency has been demonstrated. | Assessor |

|  |  |
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| **Stage Five:**  **Record & Report**  Student is advised by Assessor of RPL result. If RPL is not granted, the student is advised of options for completing unit/s or qualification. | Certification |



**For further information on RPL go to:**

* **VET RPL Web Resources Webpage:www.federation.edu.au/policycentral-rpl**
* **Contact Federation TAFE**